

Date: July 2022	Monthly Test 2 (2022-23)	Max. Marks: 20
Grade: XII	English Language and Literature	Time: 1 hour

General Instructions:

1. The Question Paper contains THREE sections-Reading, Writing & Grammar and Literature

2. Attempt questions based on specific instructions for each part.

SECTION A: READING

I. Read the following passage carefully:

- 1. It is rare to find someone with good technical and communication skills. You can get far ahead of your colleagues if you combine the two early in your career. People will judge, evaluate, promote or block you based on your communication skills. Since habits form by repeating both good and bad forms of communication, learn to observe great communicators and adopt their styles and traits-in written and verbal forms. The art of listening and learning from each and every interaction, is another secret recipe. Develop the subconscious habit of listening to yourself as you speak and know when to pause.
- 2. Learning what not to say is probably more important than learning what to say. As your career develops, you will realise that the wise speak less. Speak when you have value to add, else refrain. Poorly constructed emails with grammatical errors are acceptable between friends, but they should be seriously avoided while communicating formally with your seniors. Avoid any communication in an emotional state when you might say things you will regret later. One unnecessary word uttered at the wrong time or place can ruin a relationship, career or even your life. Such is the power of words. If such a thing happens, you should immediately apologise, else it may haunt you for life.
- 3. Another problem to overcome is speaking too fast. Since our minds are working faster than our speech, we are inclined to speak fast. This does not necessarily mean that the person hearing it will get it any faster. On the contrary, it is always the reverse. So slow down, think before you speak. "When I get ready to speak to people," Abraham Lincoln said, "I spend two-thirds of the time thinking what they want to hear and one-third thinking what I want to say." Adding humour and wit is also essential. But realise that not all jokes are funny and observe certain boundaries. Never say anything that could offend. Remember, you are not a comedian who must offend as many people as you can to be witty.

On the basis of your reading the given passage, answer the following questions briefly. (1x4=4)

- (a) Why is it necessary to have good communication skills?
- (b) How can communication skills be developed?
- (c) What according to the writer should be avoided while communicating?
- (d) Why should you be careful when you tend to be humorous?

Section B: Writing

II. You are Abey Samuel, sports Captain of JN public School, Shimla. Your school is hosting an Inter-School Basketball competition on 10th July 2022. Draft a letter of invitation, in not more than 50 words, to Mr. R.S. Vasanth, the State Basketball Captain asking him to inaugurate the tournament. (3 marks)

III. Lack of job opportunities in the rural areas is forcing people to migrate to cities.every big city thus a number of slums in it. Life in these slums is miserable. write a letter in about 120-150 words to the editor of a national daily on how we can improve the living conditions in these slums. You are Anees Jung, M114, Mall Road, New Delhi. (4 marks)

Section C: Literature

IV. Answer the following by choosing the correct option

(1x3=3)

- 1. Which of these titles **do not** belong to the Tiger King?
 - a. Jung Jung Bahadur

c. Khiledar-Major

b. C.R.A.K.

d. A.C.T.C.

2. How old was the Tiger King when he first spoke?

a. 10 months

c. 7 days

b. 7 weeks

d. 10 days

- 3. The tiger hidden in the dewan's house was brought from:
 - a. Mysore

c. Madras

b. Bombay

d. Calcutta

V. Answer the following in about 40-50 words.

(2x3=6)

- a. Describe the person who threw Douglas into the water.
- b. With the help of courage, one can achieve a lot. How did Douglas overcome his fear of water?
- c. Why did the Maharaja increase the taxes? What does it tell us about the king?